



END OF PROJECT EVALUATION CONSULTANCY

FOR

**‘PROMOTING INCLUSIVE PEACE PROCESSES IN KISUMU AND
BUNGOMA COUNTIES PROJECT’**

TERMS OF REFERENCE

July 2024

1. About us

Pamoja for Transformation is a National Non-Government Organization (NGO) registered in Kenya as a Trust. The organization envisions a Peaceful, Just and Prosperous society. We work in conflict affected communities in East Africa, serving marginalized and disadvantaged people. We especially work with conflicted communities, supporting them to transit from crisis and poverty to peace and development. We seek to contribute to resolving structural and latent conflicts that commonly arise from weak governance systems, historical injustices, ethno-politics and economic inequalities. We work amongst conflict affected communities in East Africa, supporting local, community-based initiatives that strengthen resilience against violence and promote economic opportunities and employment while conserving and restoring the ecosystem. We mainly work with disadvantaged groups such as women and youth, refugees, pastoralists, informal settlement and rural communities. The organization operates at the nexus of security, peace and development, and works with civil society, donor agencies, private sector and state institutions to address the drivers of poverty and economic imbalances. We apply an integrated approach to development that combines peace building, participatory governance, formal education and economic development strategies to attain sustainable change. Since its inception in 2009, Pamoja for Transformation has implemented projects in rural and urban areas at the Coast, Nairobi, Western and Northern Kenya impacting over 16000 disadvantaged individuals mostly women and youth.

2. Background

Pamoja is looking for qualified consultant to support in conducting end of project evaluation and documentation of change stories for the "Promoting inclusive peace processes in Kisumu and Bungoma project", under the Peace and Governance Program. Pamoja implemented the 18 Months conflict transformation project focusing on peace and civic engagement to empower youths, women and community leaders to advocate for peace and development needs in Kisumu and Bungoma Counties.

The project was designed to build capacities of community members to facilitate intra and inter community level dialogues on civic and peace action as well as support vertical dialogue between the conflicting groups and the duty bearers, training of Pamoja staff and peace actors on nonviolent conflict transformation to build their ability to inculcate nonviolent and transformative approaches in empowering communities towards sustainable peace in the targeted counties.

The said project was implemented through the following activities;

1. Baseline survey.
2. Ten (10) days basic training on nonviolent conflict transformation
3. Community level peace dialogues forums
4. Peace and civic advocacy for good governance and accountability.
5. Peer-to-peer learning and growth.

The project aimed at achieving the following outcomes;

1. Community peace actors pro-actively engage in peace processes to reduce violent conflicts in Bungoma and Kisumu.

2. Increased community participation in decision making processes for peace and development.

3. Scope of the consultancy

The purpose of this evaluation consultancy is to conduct an end of project evaluative documentation of results and provide an independent assessment of the extent to which the project achieved the expected objectives.

Specifically, this will include:

- a) **Designing an evaluation plan.** The consultant will be expected to develop the plan at the start of the consultancy period, which should include methods and tools for collecting and analysing data. The plan produced by the consultant should adhere to the project logical framework.
- b) **Conducting documentation/evaluation.** The consultant will be expected to conduct an external evaluation of the project. The primary focus of the evaluation should reflect achievements and highlight recommendations for scale-up, strategy adjustment and replication in other geographies. The main target respondents for this evaluation are direct participants trained/ change agents (both community change agents and trained staff), County and National government officials, field-based project beneficiaries and program staff as well as any other indirect participants/ allies.

4. Deliverables

The following deliverables are expected during and at the end of the consultancy:

1. A detailed inception report, which will include proposed methodology, evaluation plan, clear timelines, key tasks, and outcomes.
2. A document outlining the evaluation process, including qualitative and quantitative data collection and analysis, as well as data collection processes and tools.
3. Final evaluation report (including Video documentation of the evaluation content/ results.) findings, lessons learnt, conclusions and recommendations.
4. All the raw data collected

5. Timeframe

The consultancy period is 10 working days, to be done between 18th July to 10th August 2024.

6. Instructions For Submission

Interested individual consultants or firms are requested to submit an electronic copy of their Proposal (both technical and financial) **by 1700 HOURS (EAT) on 15th July 2024** with the subject REF: PIP END OF PROJECT EVALUATION CONSULTANCY' to info@pamoja-transformation.org and copied to hr@pamoja-transformation.org

The technical and financial proposals should be in English and include the following:

- i. Profile of consultant/firm with clear demonstration of previous experience in similar assignments, end of project evaluations and documentation of change stories.
- ii. Demonstrate understanding of the Terms of Reference.
- iii. Clear Evaluation Approach and methodology.
- iv. Project Evaluation Work plan.
- v. Financial proposal in KES and inclusive of VAT.

Appendices to the proposal must include:

- a) CV of the team lead and other consultants who will be engaged during the assignment.
- b) Three references from similar assignments undertaken by the consultant(s), including e-mail contacts and phone numbers.